

**Burlingame City Council Minutes
September 19, 2005**

1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:00pm.

2. Roll Call.

| | | |
|------------|---------------|--|
| Roll Call: | Present: | Bill Kraus Chris Dubois Kevin Fry Julie Sanders Dustin Swander |
| | Absent: | Ron Nichols |
| | Staff Present | Kurt Hassler, City Administrator |

3. Citizen Comments.

No comments.

Consent Items

Motion to approve the minutes from September 6, 2005 and Claims Ordinance No. 2072 as follows: General \$1,075.36; Police \$735.83, Street \$36.29, Park \$170.06; Pool \$80.15; Fleet Maintenance \$2,342.31; Employee Benefit \$162.57; Capital Improvements \$1,249.89; Equipment Reserve \$227.63; Electric \$43,277.92; Water \$1,292.91; Gas \$1,323.65; Sewer \$33.33 by Sanders and seconded by Fry.

| | | |
|-------|-------|--|
| Vote: | Ayes: | Chris Dubois Kevin Fry Julie Sanders Dustin Swander |
|-------|-------|--|

6. Swimming Pool.

Mr. Hassler updated the council on the status of possible grants for a new swimming pool. The KAN-STEP grant could not be used for recreational facilities and the Jones Foundation grant range would typically be \$150,000 to \$200,000. These two grants were the major funding sources for a new pool. Since this would not be enough money to build a new pool other options would need to be considered.

It was discuss to create a committee to begin raising funds to build a new pool and that other options may be considered including an indoor pool and possibly working with the Recreation Commission or the school district on other funding opportunities.

The existing pool could be opened next year with some necessary repairs. No cost estimates were available at the time of the meeting. It was discussed that while the Jones Foundation would not fund maintenance for the existing pool, they may consider funding a major rehabilitation project.

Motion to have the City Administrator provide cost estimates on needed improvements to the pool by Kevin and seconded by Sanders.

| | | |
|-------|-------|--|
| Vote: | Ayes: | Chris Dubois Kevin Fry Julie Sanders Dustin Swander |
|-------|-------|--|

7. Code Violations.

The City Administrator was looking for direction on how to proceed with code violations in the city. It was discussed that a comprehensive effort was needed, but it would need to take place in phases and it would be necessary to start with an educational campaign first to allow residents time to correct some of the problems before actively pursuing violations.

It was recommended by the Mr. Hassler that a Beautification Committee be formed to help review potential violations before any letters of notification were sent out to make sure a group of people were making the determination instead of just a single staff member. The committee could also make recommendations on incentive programs to the city council to help encourage beautification of the community.

The Council directed the City Administrator to develop a set of by-laws and a list of people to serve on a Beautification Committee.

| | | |
|-------|-------|----------------|
| Vote: | Ayes: | Chris Dubois |
| | | Kevin Fry |
| | | Julie Sanders |
| | | Dustin Swander |

8. Utility Audit.

Ms. Sophie Purdy made a presentation to the Council regarding the activities in the recent utility audit completed by her company. The result of the study was a project to replace all the electric meters and water meters with new radio read meters and retro fit the gas meters with radio read equipment, the installation of software and hardware to read the meters, and improvements to the city shop, light plant, city hall, library, and museum. The total cost of the project was \$553,506 with a financing option with an annual payment of \$52,930.28 for 15 years.

Motion to approve the contract with T.A.C. by Fry. Motion died for lack of a second.

Discussion was to table the item until after agenda item 13 to allow for some discussion regarding non-elected personnel.

9. Jones Ball Park.

The Recreation Commission asked that this item be dropped from the agenda.

10. Equipment Donation.

Staff recommended that the old airport tractor be donated to the Recreation Commission for their use. This tractor would be good for use at the ball diamonds to drag the fields and other general maintenance.

Motion to donate the old airport tractor to the Recreation Commission with the following conditions: the Recreation Commission would buy a new tire for the tractor and they would allow the City to borrow the tractor if necessary by Dubois and seconded by Fry.

| | | |
|-------|-------|----------------|
| Vote: | Ayes: | Chris Dubois |
| | | Kevin Fry |
| | | Julie Sanders |
| | | Dustin Swander |

11. Power Plant Improvements.

Staff was asked how many bids were received. Staff had contacted six or seven different companies, but only one company came to look at the building and gave a bid to complete the work. Staff felt the bid was good and recommended that the contract be awarded to Brick Masters, Inc.

